



Registered Charity Number 1165258

Gift Aid Declaration - for past, present & future donations

In order to Gift Aid your donation you must tick the box below:

I want to Gift Aid my donation of £ and any donations I make in the future or have made in in the past 4 years to 'Bury Drop In'.

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 25p of tax on every £1 that I give.

My Details:

Title First name or initial(s) Surname

Full Home Address

Postcode

Date Signature

Please notify the **Bury Drop In** if you:

- Want to cancel this declaration
- Change your name or home address
- No longer pay sufficient tax on your income and/or capital gains.

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

Please pay your gift in one of the following ways:

- 1) By cash in an envelope clearly identifying who is making the gift.
- 2) By cheque
- 3) By 'Standing Order'. Please complete the form below and hand to your bank.

STANDING ORDER MANDATE

To the manager (name of your bank)

Address of bank

Postcode

Please pay Lloyds Bank, **(30-64-22)** Risbygate Street, Bury St Edmunds, IP33 3AH, to the credit of **Bury Drop In**, Account No. **30933568**.

The sum of £ (in figures) (in words)

Every year / month / week * commencing on (* Delete as necessary) (date)

Until further notice / until * (* Delete as necessary) (date if appropriate)

Name Address

Your Bank Account Details: Sort Code Account Number

Signed Date